



College Park Elementary School Internet Acceptable Use Policy

Adopted: October 29, 2014

I. PURPOSE

The purpose of this policy is to set forth policies and guidelines for the use of College Park Elementary School (CPES) computers and acceptable use and access of the Internet.

II GENERAL STATEMENT OF POLICY

In making decisions regarding student access to CPES computers and to the Internet, the school considers its own stated educational mission, goals, and objectives. Electronic information research skills are now fundamental to preparation of citizens and future employees. Access to the school computer system and the Internet enables students to explore thousands of libraries, databases, Web sites, and other resources while exchanging messages with people around the world. The CPES board expects that faculty will blend thoughtful use of the school computer system and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

III. LIMITED EDUCATIONAL USE.

CPES is providing students and employees with access to the school's computer, which includes Internet access. The purpose of the system is not merely to provide students and employees with general access to the Internet. The computers have a limited educational purpose, which includes use of the system for classroom activities, professional and career development, and limited high quality, self-discovery activities. Users are expected to use Internet access through the system to further educational and personal goals consistent with the mission and policy of CPES. Uses that might be acceptable on a user's personal system may not be acceptable on this limited purpose network.

IV. USE OF SYSTEM AS A PRIVILEGE

The use of the school system and access to use of the Internet is a privilege, not a right. Unacceptable use of the CPES computers or Internet may result in one or more of the following consequences: suspension or cancellation of use of access privileges, payment for damages and repairs, discipline under other CPES policies, including suspension, expulsion, or civil or liability under other applicable local provincial or federal laws.

V. UNACCEPTABLE USES

The following uses (but not limited) of the CPES computer system and Internet use are considered unacceptable.

- A. 1. Users will not use CPES system to access, review, upload, download, store, print, post, or distribute pornographic, obscene or sexually explicit material.
2. Users will not use CPES system to transmit or receive obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit language.
3. Users will not use CPES system to access, review, upload, download, store, print, post, or distribute materials that use language or images that are inappropriate to the educational setting or disruptive to the educational process and will not post information or materials that could cause damage or danger of disruption.
4. Users will not use CPES system to access, review, upload, download, store, print, post, or distribute materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
5. Users will not use CPES system to knowingly or recklessly post false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks including prejudicial or discriminatory attacks.
6. Users will not use CPES system to engage in any illegal act or violate any local, provincial or federal law.
7. Users will not use CPES system to vandalize, damage or disable the property of another person or organization, will not make deliberate attempts to degrade or disrupt equipment, software or system performance by spreading computer viruses or by any other means, will not tamper with, modify or change the CPES system software, hardware or wiring or take any action to violate the school's computer security, and will not use the CPES system in such a way as to disrupt the use of the system by other users.
8. Users will not use CPES system to gain unauthorized access to information resources or to access another person's materials, information or files without the implied or direct permission of that person.

VI. UNACCEPTABLE USES CONT'D

9. Users will not use CPES system to post private information about another person or to post personal contact information about themselves or other persons including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes, and will not repost a message that was sent to the user privately without the permission of the person who sent it. Users will not use CPES system to violate copyright laws, or usage licensing agreements, or otherwise use another person's property without the person's prior approval, including downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet.
10. Users will not use CPES system to purchase goods or services for personal use without authorization from the appropriate school personnel.
11. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to appropriate school personnel. This disclosure may serve as a defence against an allegation that the user has intentionally violated this policy.

VI. CONSISTENCY WITH OTHER SCHOOL POLICIES

Uses of CPES computer system and use of the Internet shall be consistent with school policies and the mission of CPES.

VII. LIMITED EXPECTATION OF PRIVACY

By authorizing use of the CPES system, the school does not relinquish control over materials on the system contained in files on the system. Users should expect no privacy in the contents of personal files on the CPES system. Routine maintenance and monitoring may lead to a discovery that a user has violated this policy, another school policy, or the law. Parents have the right at any time to investigate or review the contents of their child's files.

VII. INTERNET USE AGREEMENT

1. The proper use of the Internet and the educational value to be gained from proper Internet use is the joint responsibility of students, parents and staff of CPES.
2. This policy requires the permission of and supervision by the school's designated professional staff before a student may use or access the Internet.
3. The Internet Use Agreement Form must be signed by the student and the parent/guardian. The Form must then be filed at the school office.

IX. LIMITATION ON CPES LIABILITY

Use of CPES system is at the user's own risk. The system is provided on an "as is, as available" basis. CPES will not be responsible for any damage users may suffer, including, but not limited to, loss damage or unavailability of data stored on diskettes, tapes, hard drives, or for delays or disruptions of service, regardless of the cause. CPES will not be responsible for financial obligations arising through unauthorized use of CPES system or the Internet.

X. PARENT RESPONSIBILITY

Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies, and other possibly offensive media. Parents are responsible for monitoring their student's use of CPES system and of the Internet if the student is accessing the school's system from home or a remote location.

XI. POLICY REVIEW

Upon being implemented the school administration may develop revised or new and appropriate guidelines and procedures deemed necessary for the benefit of students and staff. Upon board approval these modifications shall be added as an addendum to this policy. Because of the rapid changes in the development of the Internet, the school board shall receive an annual review of this policy.

Student(s) and Parents have read College Park Elementary School's electronic communication system policy and administrative regulations. All agree to abide by their provision. Student(s) understand that violation of these provisions may result in limitation or suspension of CPES system access. Parents hereby release College Park Elementary School, its operators, and any institution with which it is affiliated from any claims and damages arising from the child's use of or inability to use the system, including, without limitations, the type of damages identified in the school's policy and regulations.

We (I) _____ give permission for the child listed above, to participate in College Park Elementary School's system access to the internet and certify that the information contained on this form is correct.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____